

## BATTLEFIELD ESTATED HOMEOWNERS' MEETING

### BOARD MEETING MINUTES

JANUARY 16, 2004

The Board met at the home of Wilma Smith, and our thanks to Wilma for hosting. The following Board Members were present: Frank Newman; Wilma Smith; Don Nunamaker; Brenda, President; Ken Lee; Faye Gabbard; Addie Henry, Parliamentarian; Sue Ann James; Dwight Barkley; Martha and Stewart Masterson; Harold and Sharon Thompson; Beth Vincent.

The Meeting was called to order at 6:32 P.M. by President Brenda with a quorum present.

Faye read the Minutes from the previous meeting which were approved with a motion from Beth, second by Frank with motion carried.

Election of Officers: The Ballots were counted with the following results:

President, Frank Newman; Don Nunamaker, Vice-President; Brenda, Treasurer; Beth, Secretary.

Clarification that Board members serve for two (2) years; Officers, one (1) year. Officer elections occur every year at the Fall Semi-Annual Meeting.

Brenda presented the Treasurer's Report. The transfer of the financial oversight for the HOA will occur when the CPA approves and agrees to assume the responsibility. The check book will be provided to the agency with the checks signed by Treasurer and one additional Officer. The password will be provided to the agency. Discussion regarding sending a letter authorizing Jaynes and Jaynes to have the password for our account and authorization to write checks for HOA. Faye made a motion to accept the Treasurer's Report; second by Don which carried.

Brenda and Addie have been working on updating the By-Laws. Brenda has the list of amendments. Addie noted that two-thirds of the Residents must agree or sign an absentee Ballot indicating their approval of the By-Laws. The approval of the updated amendments must be approved by the Membership, which will take place at the Annual Meeting. A nominating committee appointed by the president (not necessarily board members) shall nominate directors to fill vacancies for the following term. Those nominated shall be voted on at the semi-annual meeting of members in November. Once duly elected, board members shall vote for officers. The president shall be a board member; all other officers shall be members of the association.

Next Meeting: April 9, 2024, 6:30 P.M., at Frank Newman's home.

Faye motioned to adjourn, second by Beth with Meeting adjourned 7:59 P.M.